

<b>CRITERION 8</b>	<b>GOVERNANCE, INSTITUTIONAL SUPPORT AND FINANCIAL RESOURCES</b>	<b>60</b>
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### **8.1 ORGANIZATION, GOVERNANCE AND TRANSPARENCY (25)**

#### **8.1.1 Governing body, administrative setup, functions of various bodies, service rulesProcedures, recruitment, and promotional policies (10)**

##### **A) Governing Body (GB)**

The constitution of the governing body is as per AICTE (All India Council for Technical Education) and Pharmacy Council of India (PCI) norms typically includes representatives from various stakeholders involved in the management and administration of educational institutions. These stakeholders include Management representatives, Faculty representatives, Industry experts, Academic experts. The governing body plays a crucial role in setting the strategic direction, policies, and priorities of the institution. It oversees various aspects of the institution's functioning, including academic affairs, financial management, infrastructure development, and student welfare. Collaboration among representatives from management, faculty, industry, and academia helps ensure a holistic approach to decision-making and fosters the institution's growth and development in line with AICTE and PCI regulations and guidelines.

#### **Composition of Governing Body 2023-24:**

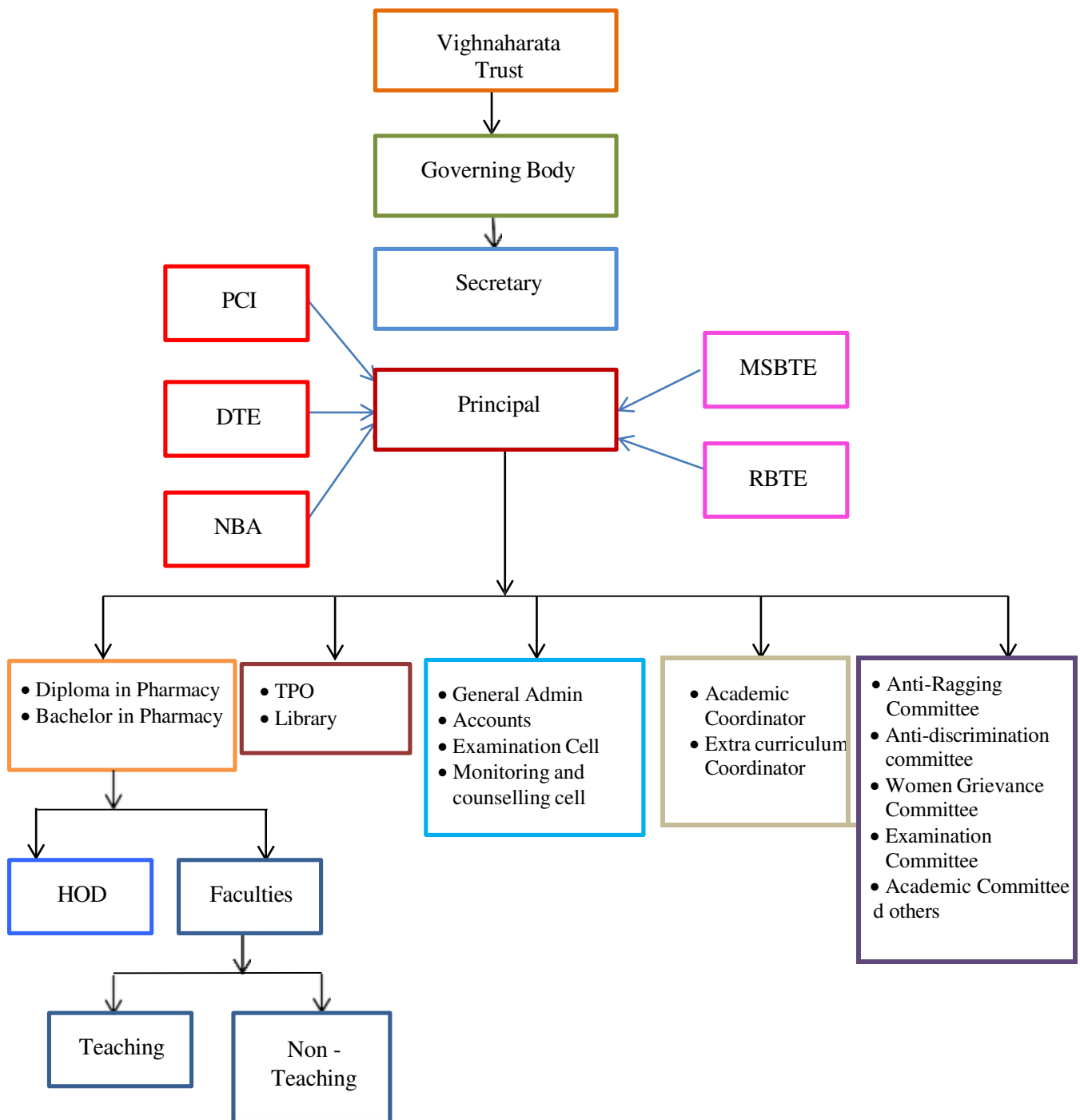
Sr. No.	Name	Designation
1	Dr. Shivajirao S. Jondhle	President
2	Mrs. Varsha Jondhle	Vice-President
3	Mrs. Geeta Khare	Secretary
4	Mr. Harsh Jondhle	Member
5	Dr. Sneha Mane	Member
6	D.T.E. Nominee	Member
7	University Nominee	Member
8	Mr. Milind Chaudhari	Member-Industrial representative
9	Mr. Prashant Ghorpade	Member-Industrial representative
9	M.S.B.T.E. Nominee	Member
10	Mr. Ganeshmal D. Chaudhari	Member
11	Dr. Manisha H. Vite	Member
12	Dr. Nitin C. Mohire	Principal

### Composition of Governing Body 2022-23:

Sr. No.	Name	Designation
1	Dr. Shivajirao S. Jondhle	President
2	Mrs. Varsha Jondhle	Vice-President
3	Mrs. Geeta Khare	Secretary
4	Mr. Harsh Jondhle	Member
5	Dr. Sneha Mane	Member
6	D.T.E. Nominee	Member
7	University Nominee	Member
8	Mr. Milind Chaudhari	Member-Industrial representative
9	Mr. Prashant Ghorpade	Member-Industrial representative
9	M.S.B.T.E. Nominee	Member
10	Mr. Ganeshmal D. Chaudhari	Member
11	Dr. Manisha H. Vite	Member
12	Dr. Nitin C Mohire	Principal

### Composition of Governing Body 2021-22:

Sr. No.	Name	Designation
1	Dr. Shivajirao S. Jondhle	President
2	Mrs. Varsha Jondhle	Vice-President
3	Mrs. Geeta Khare	Secretary
4	Mr. Harsh Jondhle	Member
5	Dr. Sneha Mane	Member
6	D.T.E. Nominee	Member
7	University Nominee	Member
8	Mr. Milind Chaudhari	Member-Industrial representative
9	Mr. Nitin More	Member-Industrial representative
9	M.S.B.T.E. Nominee	Member
10	Dr. Pradnya Kamble (Ingle)	Member -academician
11	Mr. Ganeshmal D Chaudhari	Member
12	Dr. Manisha H. Vite	Member
13	Dr. Nitin C Mohire	Principal



**Fig 8.1 Organization Chart**

**Frequency of G.B. meeting:**

Normally governing body meeting takes place once in a session or as per the requirement  
Details of dates of Governing Body Meetings held during last three years:

<b>CAY 2023- 24</b>	<b>CAYm 12022- 23</b>	<b>CAYm 22020- 21</b>
23/07/2023	22/01/2023	14/03/2021
		10/10/2021

**Functions of the Governing Body (GB)**

- i) To consider the important communications, policy decisions received from the MSBTE / University, Government, AICTE, PCI and other apex bodies.
- ii) To make recommendations on the planning and monitoring of the institute's working and development.
- iii) To monitor the development programs of students and faculty.
- iv) Fixation of the fee and other charges that are payable by the students to the institute based on the recommendations of the Fees Regulating Authority, Govt. of Maharashtra, and other regulatory authority.
- v) To consider and approve the proposals for creation of infrastructure facilities such as building, laboratories, equipment and learning resources on a continuous basis.
- vi) To study the annual planned budget of the institute and approve it with required suggestions for allocation.
- vii) To analyze the audited account statements and approve the same.

**B. Internal Monitoring Committee (IMC):**

The Internal Monitoring Committee is an essential factor in ensuring the quality and effectiveness of academic programs within the institution.

**Composition of the Committee:**

- Head of the Institute: Provides leadership and guidance to the committee.
- Head of Program/Academic Coordinator: Responsible for overseeing the academic aspects of the program.
- Two Senior Lecturers: Bring experience and expertise to the committee's discussions and decision-making processes.

**Frequency of Meetings:**

The committee meets twice during the academic year to conduct periodic

monitoring of the academic work of the programs.

**Purpose of Meetings:**

- The primary purpose of the meetings is to review and assess the academic work of the programs.
- Issues related to program delivery, curriculum implementation, student performance, faculty feedback, and any other relevant matters are discussed during these meetings.

**Reporting Structure:**

After the meetings, the committee prepares a detailed report summarizing the discussions, findings, and any recommendations.

This report is then submitted to the Principal for review and further action.

**Composition of Internal Monitoring Committee 2023-24 CAY (IMC):**

<b>Sr.No</b>	<b>Name of the Staff</b>	<b>Designation</b>
1	Dr. Nitin C. Mohire	Principal
2	Mr. Ganeshmal D. Chaudhari	HOD
3	Mrs. Deepali K. Tatar	Exam Co-Ordinator
4	Mrs. Ketaki Deshmukh	Member

**Composition of Internal Monitoring Committee 2022-23 CAYm1 (IMC):**

<b>Sr.No</b>	<b>Name of the Staff</b>	<b>Designation</b>
1	Dr. Nitin C. Mohire	Principal
2	Mr. Ganeshmal D. Chaudhari	HOD
3	Mrs. Deepali K. Tatar	Exam Co-Ordinator
4	Mrs. Ketaki Deshmukh	Member

**Composition of Internal Monitoring Committee 2021-22 CAYm2 (IMC):**

<b>Sr.No</b>	<b>Name of the Staff</b>	<b>Designation</b>
1	Dr. Nitin C. Mohire	Principal
2	Mr. Ganeshmal D. Chaudhari	HOD
3	Mrs. Deepali K. Tatar	Exam Co-Ordinator
4	Mrs. Bharti Tribhuvane	Member

**Frequency of Internal Monitoring Committee:**

<b>CAY 2023- 24</b>	<b>CAYm 12022- 23</b>	<b>CAYm 22021- 22</b>
28/11/22	09/11/21	07/09/20
03/04/23	10/02/22	04/06/2021

**Functions of the Internal Monitoring Committee (IMC):**

1. To approve the Academic calendar and monitor its adherence.
2. To supervise the curricular, co-curricular and extracurricular activities of the program.
3. To implement the curriculum implementation and assessment norms provided by MSBTE and maintenance of the documents and assessment records.
4. To conduct the Academic audit twice in a year
5. Monitoring of proper utilization of budget by the program
6. To collect and analyze feedback from stakeholders.
7. To monitor the execution of academic and other related activities of the college and to make necessary arrangements for the proper execution of academic activities.
8. To approve the syllabus content to be taught and to approve the activities to be conducted for bridging the gap of the syllabus content.
9. To monitor the development program of students and faculty and to motivate them by Institute scholarships, fellowships, medals, prizes, and certificates based on the recommendations of the Internal Monitoring Committee.

**DECENTRALIZATION IN WORKING AND GRIEVANCE REDRESSAL MECHANISM (5)**

**List the names of the faculty members who are administrator's/decision makers for various responsibilities. Specify the mechanism and composition of grievance redressal cell.**

**Various administrative and academic committees formed for the session CAY 2023-24**

**CAY 2023-24**

The following committees are constituted for smooth running of Institutional activities for the Academic year.

Sr.no	Name of the Committee	Member	Function
1	Admission (Facilitation) Ccommittee	Principal-Chairperson In charge – Mr. G.D. Chaudhri Admin Section: Mrs. Smita Londe	<ol style="list-style-type: none"> <li>1. Online Confirmation</li> <li>2. Document Verification</li> <li>3. Issuing and submission admission form, Rules Regulation form.</li> <li>4. Antiragging form filling</li> <li>5. Admission fee Demand Draft</li> <li>6. Collection and Issuing Fee Receipt</li> <li>7. Apron and Lab Manual Distribution</li> <li>8. ERP Filling.</li> </ol>
2	Academic Monitoring	Principal-Chairperson In charge – Mr. G.D. Chaudhri	<ol style="list-style-type: none"> <li>1. Online Portal Filling</li> <li>2. Execution and implementation of CIAAN norms.</li> <li>3. Monitoring the academic activities of the program.</li> <li>4. Conducting Academic audits twice in a session and submitting the report to the principal.</li> <li>5. Preparation and maintenance of documents for all the inspections of various apex bodies. (PCI/DTE/AICTE/ AISHE/ NBA/NAAC)</li> <li>6. Induction Program PPT Preparing and conduction maintains record in charge.</li> <li>7. Calculation of workload and distribution of workload to the faculty with consent of Principal</li> <li>8. Preparation of timetable considering the occupancy of classroom and labs.</li> <li>9. Maintaining Meeting Minutes.</li> <li>10. Facility to watch MOOCS Course through SWAYAM/Spoken Tutorials Maintain.</li> <li>11. ERP Attendance Management</li> <li>12. Guest lecture/seminar/conference</li> <li>13. Mentor and Mentee maintain record in charge.</li> <li>14. Store (Stock Verification &amp;</li> </ol>

			procurement) 15. Scholarship
3	Examination	Principal-Chairperson In charge – Ms. Minakshi A. Jadhav	<ol style="list-style-type: none"> <li>1. To upload exam forms for MSBTE exams.</li> <li>2. Distribution of Hall tickets.</li> <li>3. Correction of seating chart.</li> <li>4. Arrangement of internal exams.</li> <li>5. Conduction of internal exams and annual practical exams.</li> <li>6. Filing and maintenance of internal exam documents.</li> <li>7. Uploading of theory and practical means to MSBTE</li> </ol>
4	Training and Placement	Principal-Chairperson In charge – Mrs. Bharati S. Tribhuvane	<ol style="list-style-type: none"> <li>1. Arrangement Campus Placement Drive.</li> <li>2. Conduct Aptitude Test</li> <li>3. Record Maintain.</li> </ol>
5	NSS and Extra-curricular	Principal-Chairperson In charge – Mrs. Pratiksha V. Chande.	<ol style="list-style-type: none"> <li>1. Organization of Annual gathering, Teachers Day, Womens Day, Pharmacist</li> <li>2. Day and Pharmacy Week.</li> <li>3. Celebrating birth anniversary and paying homage on death anniversary of national and professional leader.</li> <li>4. Arranging social awareness</li> <li>5. , cleanliness and tree plantation programs.</li> <li>6. Board Decoration, Puja tat and Rangoli on entrance of College In charge</li> <li>7. Hospitality &amp; Transportation.</li> </ol>
6	Library	Principal-Chairperson In charge – Mrs. Manjari Pawar	<ol style="list-style-type: none"> <li>1. To review the library utilization and day to day Library working.</li> <li>2. Procurement and development of learning resources</li> <li>3. Planning and preparing proposals for enhancement of Library facilities.</li> <li>4. To Prepare and purchase new order for book, journals.</li> <li>5. to provide book bank facility to store.</li> <li>6. Digital- Library facilities Register maintains record In charge (Multimedia PCs with Internet surfing)</li> </ol>



7	Entrepreneur Development Cell	Principal-Chairperson In charge – Mr. Ganeshmal Chaudhari.	<ol style="list-style-type: none"> <li>1. Organization of Entrepreneur Development Program Guest Lecture.</li> <li>2. Organizing Visit to the medical stores or other business organization.</li> </ol>
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### CAY 2022-23

#### Various administrative and academic committees formed for the session 2022-23 (CAYm1)

The following committees are constituted for smooth running of Institutional activities for the Academic year

#### 2022-23 (CAYm1)

Sr.no	Name of the committee	Member	Function
1	Admission (Facilitation) Ccommittee	Principal-Chairperson In charge – Mr. G.D. Chaudhri Admin Section: Mrs. Smita Londe	<ol style="list-style-type: none"> <li>1. Online Confirmation</li> <li>2. Document Verification</li> <li>2. Issuing and submission admission form, Rules Regulation form.</li> <li>3. Antiragging form filling</li> <li>4. Admission fee Demand Draft</li> <li>5. Collection and Issuing Fee Receipt</li> <li>6. Apron and Lab Manual Distribution</li> <li>7. ERP Filling.</li> </ol>
2	Academic Monitoring	Principal-Chairperson In charge – Mr. G.D. Chaudhri	<ol style="list-style-type: none"> <li>1. Online Portal Filling</li> <li>2. Execution and implementation of CIAAN norms.</li> <li>3. Monitoring the academic activitiesof the program.</li> <li>4. Conducting Academic audits twice in a session and submitting the report tothe principal.</li> <li>5. Preparation and maintenance of documents for all the inspections of various apex bodies. (PCI/DTE/AICTE/ AISHE/ NBA/NAAC)</li> <li>6. Induction Program PPT Preparing, and conduction maintains record in charge.</li> <li>7. Calculation of workload and distribution of workload to the faculty with consent of Principal</li> <li>8. Preparation of timetable consideringthe occupancy of classroom and labs.</li> <li>9. Maintaining Meeting Minutes.</li> </ol>

			<p>10. Facility to watch MOOCS Courses through SWAYAM/Spoken Tutorials Maintain.</p> <p>11. ERP Attendance Management</p> <p>12. Guest lecture/seminar/conference.</p> <p>13. Mentor and Mentee maintain record in charge.</p> <p>14. Store (Stock Verification &amp; procurement)</p> <p>15. Scholarship</p>
3	Examination	Principal-Chairperson In charge – Miss Minakshi A.Jadhav	<p>1. To upload exam forms for MSBTE exams.</p> <p>2. Distribution of Hall tickets.</p> <p>3. Correction of seating chart.</p> <p>4. Arrangement of internal exams.</p> <p>5. Conduction of internal exams and annual practical exams.</p> <p>6. Filing and maintenance of internal exam documents.</p> <p>7. Uploading of theory and practical means to MSBTE</p>
4	Training and Placement	Principal-Chairperson Mrs. Bharati S. Tribhuvane	<p>1) Arrangement Campus Placement Drive</p> <p>2) Conduct Aptitude Test</p> <p>3) Arrange Interview</p>
5	NSS and Extra-curricular	Principal-Chairperson In charge – Mrs. Pratiksha V. Chande.	<p>1. Organization of Annual gathering, Teachers Day, Womens Day, Pharmacist Day and Pharmacy Week. Celebrating birth anniversary and paying homage on death anniversary of national and professional leader.</p> <p>2. Arranging social awareness , cleanliness and tree plantation programs.</p> <p>3. Board Decoration, Puja tat and Rangoli on entrance of College</p> <p>4. Hospitality &amp; Transportation.</p>

6	Library	Principal-Chairperson In charge – Mrs. Manjari Pawar	1. To review the library utilization and day to day Library working. 2. Procurement and development of learning resources 3. Planning and preparing proposals for enhancement of Library facilities. 4. To Prepare and purchase new order for book, journals. 5. to provide book bank facility to store. 6. Digital- Library facilities Register maintains record Incharge (Multimedia PCs with Internetsurfing)
7	Entrepreneur Development Cell	Principal-Chairperson In charge – Mr. Ganeshmal Chaudhari.	1. Organization of Entrepreneur Development Program Guest Lecture. 2. Organizing Visit to the medical stores or other business organization.

#### Various administrative and academic committees formed for the session 2021-22 (CAYm1)

The following committees are constituted for smooth running of Institutional activities for the Academic year

#### 2021-22 (CAYm2)

Sr.no	Name of the committee	Member	Function
1	Admission (Facilitation) Committee	Principal-Chairperson In charge – Mr. G.D. Chaudhri Admin Section: Mrs. Smita Londe	1. Online Confirmation 2. Document Verification 5. Issuing and submission admission form, Rules Regulation form. 6. Antiragging form filling 5. Admission fee Demand Draft 6. Collection and Issuing Fee Receipt 7. Apron and Lab Manual Distribution 8. ERP Filling.

2	Academic Monitoring	Principal-Chairperson In charge – Mr. G.D. Chaudhri	<ol style="list-style-type: none"> <li>1. Online Portal Filling</li> <li>2. Execution and implementation of CIAAN norms.</li> <li>3. Monitoring the academic activities of the program.</li> <li>4. Conducting Academic audits twice in a session and submitting the report to the principal.</li> <li>5. Preparation and maintenance of documents for all the inspections of various apex bodies. (PCI/DTE/AICTE/ AISHE/ NBA/NAAC)</li> <li>6. Induction Program PPT Preparing, and conduction maintains record in charge.</li> <li>7. Calculation of workload and distribution of workload to the faculty with consent of Principal</li> <li>8. Preparation of timetable considering the occupancy of classroom and labs.</li> <li>9. Maintaining Meeting Minutes.</li> <li>10. Facility to watch MOOCS Courses through SWAYAM/Spoken Tutorials Maintain.</li> <li>11. ERP Attendance Management</li> <li>12. Guest lecture/seminar/conference.</li> <li>13. Mentor and Mentee maintain record in charge.</li> <li>14. Store (Stock Verification &amp; procurement)</li> <li>15. Scholarship</li> </ol>
3	Examination	Principal-Chairperson In charge – Miss Minakshi A.Jadhav	<ol style="list-style-type: none"> <li>1. To upload exam forms for MSBTE exams.</li> <li>2. Distribution of Hall tickets.</li> <li>3. Correction of seating chart.</li> <li>4. Arrangement of internal exams.</li> <li>5. Conduction of internal exams and annual practical exams.</li> <li>6. Filing and maintenance of internal exam documents.</li> <li>7. Uploading of theory and practical means to MSBTE</li> </ol>

4	Training and Placement	Principal-Chairperson Mrs. Bharati S. Tribhuvane	1. Arrangement Campus Placement Drive. 2. Conduct Aptitude Test 3. Arrange Interview
5	NSS and Extra-curricular	Principal-Chairperson In charge – Mrs. PratikshaV. Chande.	1. Organization of Annual gathering, Teachers Day, Womens Day, Pharmacist 2. Day and Pharmacy Week. 3. Celebrating birth anniversary and paying homage on death anniversary of national and professional leader. 4. Arranging social awareness, cleanliness and tree plantation programs. 5. Board Decoration, Puja tat and Rangoli on entrance of College In charge 6. Hospitality & Transportation.
6	Library	Principal-Chairperson In charge – Mrs. Manjari Pawar	1. To review the library utilization and day to day Library working. 2. Procurement and development of learning resources 3. Planning and preparing proposals for enhancement of Library facilities. 4. To Prepare and purchase new order for book, journals. 5. to provide book bank facility to store. 6. Digital- Library facilities Register maintains record In charge (Multimedia PCs with Internetsurfing)
7	Entrepreneur Development Cell	Principal-Chairperson In charge – Mr. Ganeshmal Chaudhari.	1. Organization of Entrepreneur Development Program Guest Lecture. 2. Organizing Visit to the medical stores or other business organization.

Not only the above-mentioned committees But also following institutional committees beenconstituted.

- 1) Anti ragging Committee.
- 2) Women Grievance Redressal Cell.
- 3) Antidiscrimination Cell.

**1) Anti-ragging Committee.**

The main objective of establishing the committee is to prevent harassment of junior students by senior students or vice versa. An anti-ragging squad has been formed to monitor and prevent any form of ragging

within the college premises. The college has constituted an Anti-Ragging Committee to address incidents of ragging. This committee is responsible for establishing the nature and gravity of the offense and determining appropriate punishment for those found guilty. Depending on the severity of the offense, punishments for those found guilty of ragging at the college level may include any one or a combination of Admission cancellation, debarring from college activities, Withholding of results or Rustication from the college

**The composition of Anti-ragging committee is given below:**

Sr.No.	Name of Member	Designation
<b>Anti-Ragging Committee</b>		
1	Dr Nitin Mohire	Chairman
2	Mr. Nanasaheb Sangle	Police Admin. Representative
3	Mr. Bhagwan Mandlik	Media Representative
4	Dr Mrs. Manisha Nangude	Member (B. Pharm Teaching)
5	Mrs. Swati Wakchoure	Member (B. Pharm Teaching)
6	Mr. Ganeshmal Chaudhari	Member (D. Pharm Teaching)
7	Ms. Sanjana Bangar	Member (D. Pharm Teaching)
8	Mr. Samadhan Londhe	Parent's Representative
9	Mr. Sujay Nikam	Student Representative (B.Pharm)
10	Mr. Mrunal Patil	Student Representative (D.Pharm)
11	Mrs. Kalpana Londhe	Member (Non- Teaching )
<b>Anti-Ragging Squad</b>		
1	Mrs. Manjusha Sanap	Member (B. Pharm Teaching)
2	Mr. Akash Nalawade	Member (B. Pharm Teaching)
3	Mrs. Bharti Tribhuvane	Member (D. Pharm Teaching)
4	Ms. Minakshi Jadhav	Member (D. Pharm Teaching)
5	Mr. Meghna Talpade	Member (Non-teaching)
6	Mr. Rakesh Bhadane	Member (Non-teaching)

**2) Women Grievance Redressal Cell.**

The main objectives of the Women's Committee at our college are multifaceted. Firstly, our aim is to create and maintain a safe, healthy, and supportive environment for women and girls students on campus. We prioritize their well-being and work diligently to ensure that they feel secure and empowered within our academic community. Additionally, we address the challenges faced by women in the workplace, organizing awareness programs and taking preventive measures to combat sexual harassment. Our

Women's Committee also oversees the Women Grievance Committee, which is dedicated to monitoring and addressing any instances of physical or mental abuse targeting female students and staff within the college premises. Furthermore, we are committed to advancing the development and empowerment of women, fostering their growth and leadership within our institution and beyond. Finally, the Women's Committee plays a pivotal role in maintaining discipline among female students, ensuring adherence to college regulations while providing necessary support and guidance. Together, these objectives underscore our dedication to promoting gender equality, safety, and inclusivity throughout our college community.

**The composition Women Grievance Redressal Cell is given below:**

Sr. No.	Name	Designation
1.	Dr Manisha Vite	Member (B. Pharm)
2	Ms. Manjusha Sanap	Member (B. Pharm)
3	Mr. Ganeshmal D. Chaudhari	Member (D. Pharm)
4	Ms. Deepali K Tatar	Member (D. Pharm)
5	Ms. Kalpana S.Londhe	Office Representative
6	Ms.Santoshi S Devasi	Student Representative (D. Pharm)
7	Ms Krutika Rajaram Mali	Student Representative (D. Pharm)
8	Ms Anushka Shinde	Student Representative (B. Pharm)
9	Ms Priti Roy	Student Representative (B. Pharm)
10	Mrs.Patkar Jyoti	Non- Government organization Representative

### 1) Antidiscrimination Cell.

The Equal Opportunity Cell at our institution is dedicated to upholding the principles of fairness and inclusivity. Our primary responsibility is to address any instances of discrimination or marginalization based on factors such as caste, creed, language, gender, or different abilities. We strive to ensure that every student, regardless of background, has equal access to education and opportunities within our campus. Our focus is on maintaining the dignity of our institution by promptly addressing any concerns related to equality in the provision or reception of education. Discrimination or harassment of any form is strictly prohibited, and we are committed to implementing preventive and protective measures to eradicate such behavior. Additionally, the Equal Opportunity Cell is dedicated to protecting the rights of individuals without prejudice to their appearance or lifestyle. We believe in fostering a supportive and respectful learning environment where every student can thrive and succeed.

<b>Sr.No</b>	<b>Name of the Member</b>	<b>Designation</b>
1	Dr Nitin Mohire	Chairman
2	Dr Manisha Nangude	Member (B. Pharm Teaching)
3	Mr. Ganeshmal Chaudhari	Member (D. Pharm Teaching)
4	Mrs. Trupti Deshmukh	Ladies representative
5	Mr. Rakesh Bhadane	Gents representative
6	Ms. Disha Shinde	SC Student representative
7	Mr. Vishal Kanoja	ST Student representative
8	Ms. Akshada Kolekar	VJ / NT Student representative
9	Ms. Diksha Chaudhari	OBC Student representative
10	Ms. Diya Koli	SBC Student representative
11	Ms. Taskin Shaikh	Muslim Minority Student representative
12	Mr. Parmeet Singh Banvair	Sikh Minority Student representative
13	Mr. Deep Solanki	Jain Minority Student representative
14	Ms. Kajal Awate	Specially Abled Student representative





Items	Budgeted in	Actual expenses in	Budgeted in	Actual expenses in	Budgeted in	Actual Expenses in
	CFY (2022-23)	CFY (till...)	CFY (2021-22)	CFY (till...)	CFYm1 (20-21)	CFYm1 (20-21)
<b>Infrastructure Built up</b>						
<b>Repairs to Furniture and fixture</b>	2600000	2646972	3000000	2907657	2500000	2341665.6
<b>Electricity</b>	300000	300797	90000	78667	200000	189,375
<b>Rent for premises</b>	600000	600000	1000000	988.267	100000	898,425
<b>Garden Maintenance</b>	350000	402734	300000	225397		
<b>Repairs and Maintenance</b>	2600000	2626636	90000	85765	3200000	3,078,901
<b>Repairs</b>	500000	447346	130000	120662	2000000	2028960
<b>Solar Electric</b>	0				150000	142821
<b>Building Insurance</b>	0				40000	37,170
<b>Library</b>	0					
<b>E Journal Membership</b>	15000	13570	5000	4071		
<b>Books</b>	0					
<b>Laboratory Equipment</b>	0					
<b>Lab Manual Expenses</b>	150000	143284	2000	1569		
<b>Laboratory Consumables</b>	0					
<b>Lab Material Consumables</b>	0					
<b>Teaching and Non teaching staff salary</b>	0					
<b>Salary</b>	4500000	4456246	3300000	3188855	3800000	3659436
<b>Teaching Salary</b>	0					
<b>Non Teaching Salary</b>	0					
<b>Training and Travel</b>	400000	361413	12000	10579	15000	10371
<b>Miscellaneous</b>	0					
<b>Depreciation</b>	200000	226907	55000	53638	750000	734106.6
<b>Audit Fee</b>	60000	59000	16000	15930	18000	17100
<b>Bank Charges</b>	500	252	10000	7366	9000	8202.88
<b>Affiliation fee Expenses</b>	115000	115000				
<b>Advertisement Expenses</b>	300000	327870			100000	105382
<b>Insurance Expense</b>	90000	88248				
<b>Canteen Expenses</b>	25000	21071				
<b>Professional Fee Paid</b>	52500	52500	11000	10050	41000	41040
<b>Sport and cultural Expenses</b>	45000	41786	2000	1548		
<b>Enrollment fee</b>	85000	84830	10000	9615	35000	33100
<b>Visiting Expenses</b>	75000	60500	15000	12720		
<b>Internet Expenses</b>	185050	169154				
<b>Printing and stationary</b>	150000	124016	25000	22245	55000	53566
<b>Security Services</b>	700000	688265	200000	186975	25000	24500

<b>Telephone Expenses</b>	5000	4810			4000	3424
<b>Water Charges Paid</b>	280000	275634			120000	100000
<b>Council fee</b>	750000	720000				
<b>Gratuity Expenses</b>	7500	7025			42000	40804
<b>Housekeeping Expenses</b>	905000	885840				
<b>Leave Encashment Expenses</b>	0	17035	21000	20198	0	17141.6
<b>Others Specify</b>	50000	27435				
<b>Website design Charges</b>	0		1500	1290	12000	10000
<b>TDS Charges</b>	0				0	1053
<b>MSBTE</b>	0				0	800
<b>Exam Software</b>	0		20000	19473	0	5850
<b>Electric material and hardware</b>	0				20000	20060
<b>Repair electric work</b>	0					130774
	0					
<b>Total</b>	1609555	1599617	8315500	6985258	13236000	13734028
	0	6				.65

### 8.1.3. Delegation of financial powers (05)

Explicitly mention financial powers delegated to the Principal, Heads of Departments and relevant in-charges. Demonstrate the utilization of the financial powers for each year of the assessment years.

Delegation of Financial Powers:

Principal:

- Approval of budget allocations for various departmental recurring ,non-recurring and administrative expenses.
- Authorization of expenditures within specified budget limits.

The financial powers are delegated to specific roles within the institution and they are utilized for various purposes over multiple assessment years. Actual financial powers and utilization will vary depending on the events and activities to be carried out.

### 8.1.4. Transparency and availability of correct/unambiguous information in public domain (05)

Ensuring transparency and the availability of correct and unambiguous information in the public domain is essential for maintaining accountability and fostering trust between an institution and its stakeholders. The reports of Mandatory disclosures are made available timely on the institute website

## **8.2 BUDGET ALLOCATION, UTILIZATION, AND PUBLIC ACCOUNTING AT INSTITUTE / PROGRAM LEVEL (20)**

Summary of current financial year's budget and actual expenditure incurred (for the institution exclusively) in the three previous financial years.

TOTAL INCOME AT INSTITUTE/PROGRAM LEVEL: FOR CFY, CFYM1, CFYM2 & CFYM3

**CFY: Current Financial Year, CFYM1 (Current Financial Year minus 1), CFYM2 (Current Financial Year minus 2) and CFYM3 (Current Financial Year minus 3)**

### **Adequacy of budget allocation (10)**

Justify that the budget allocated over the years was adequate.

Assessing the adequacy of budget allocation involves evaluating whether the allocated funds were sufficient to support the institution's objectives, operational needs, and strategic initiatives over the years. The Alignment with Strategic Goals (academic excellence, infrastructure development, faculty development, research, and student support services), Meeting Operational Needs (faculty and staff salaries, utilities, maintenance, administrative costs, and other recurring expenditures), Infrastructure Development (construction or renovation of academic buildings, laboratories, libraries, and other facilities), Student Support Services (counseling, career guidance, financial aid, scholarships, and extracurricular activities) are the factors used to examine the adequacy of budget

### **UTILIZATION OF ALLOCATED FUNDS**

**(10)**

**State how the budget was utilized during the last three years.**

To assess the utilization of allocated funds over the last three years, essential data is provided. To provide for a comprehensive overview of how the budget was utilized across various categories and initiatives. The breakdown of the financial data illustrates how the allocated funds were utilized across different categories and initiatives over the last three years, demonstrating a strategic approach to budget utilization aimed at advancing the institution's mission, goals, and overall excellence.

## **8.3 LIBRARY AND INTERNET (15)**

### **8.3.1 Quality of learning resources (hard/soft) (10)**

**Relevance of available learning resources including e-resources**

- **Accessibility to students**

<b>Carpet area of library (in m<sup>2</sup>)</b>	<b>225</b>
<b>Reading space (in m<sup>2</sup>)</b>	<b>100</b>
<b>Number of seats in reading space</b>	<b>60</b>
<b>Number of users (issue book) per</b>	<b>80</b>

<b>day</b>	
<b>Number of users (reading space) per day</b>	60
<b>Timings:</b>	9.30 am-5.30 pm
<b>Qualified librarian</b>	M. Lib
<b>Number of Library staff</b>	02
<b>Computerization of search, indexing, issue/return</b>	YES
<b>Library services on Internet/INDEST etc.</b>	YES
<b>Digital Library details</b>	SLIM 21 SOFTWARE

#### Titles and volumes

- Number of titles : **2573**
- Number of volumes: **8066**

Number of new titles added	Number of new editions added	Number of new volumes added
60	10	312

#### Scholarly journal subscription at Institute level

Description	CFY	CFYm1	CFYm2	CFY3
As soft copy	389	393	72	64
As hard copy	12	13	14	24

#### Library expenditure on books, journal and Miscellaneous content

Year	Expenditure				
	Books	Magazines / Journals (for Hard copy Subscription )	Magazines / Journals (for soft copy Subscription )	Misc.Comtents	Comments if any
CFY	00	-----	-----	-----	-----
CFYm1	91540	39680	13570	-----	-----
CFYm2	62175	31900	13570	-----	-----

#### Details of list of Journal 2022

Sr no	Name of the Journals
1	International journals Pharmaceutical research and Technology
2	Indian journals of pharmaceutical science
3	Journals of pharmacy education research
4	Indian journal of hospital pharmacy
5	Current index of medical specialties

6	Indian journal of pharmacology
7	International journals of phytopharmacy research
8	International journal of experimental Pharmacology
9	International journal of medicinal chemistry and analysis
10	Indian journal of pharmaceutics
11	Innovation in pharmacy and pharmaceutics technology
12	Pharmacy advance of biopharmaceutics
13	Pharmacy ethno pharmacology

#### Details of list of journal 2022

Sr no	Name of the Journals
1	International journals Pharmaceutical research and Technology
2	Indian journals of pharmaceutical science
3	Journals of pharmacy education research
4	Indian journal of hospital pharmacy
5	Current index of medical specialties
6	Indian journal of pharmacology
7	International journals of phytopharmacy research
8	International journal of experimental Pharmacology
9	International journal of medicinal chemistry and analysis
10	Indian journal of pharmaceutics
11	International journal of pharmaceutics
12	Pharmacy advance of biopharmaceutics
13	Pharmacy advanced in drug delivery technologist
14	Pharmacy ethnopharmacology

#### Details of list of journal 2023

Sr no	Name of the Journals
1	International journals Pharmaceutical research and Technology
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5	Current index of medical specialties
6	Indian journal of pharmacology
7	International journals of phytopharmacy research
8	International journal of experimental Pharmacology
9	International journal of medicinal chemistry and analysis
10	Indian journal of pharmaceutics
11	Pharmacy advance of biopharmaceutics
12	Pharmacy advanced in drug delivery technologist
13	Ethanopharmacology

**Self-Assessment for Criterion 8 :**

<b>Sr.</b>	<b>Assessment Parameters</b>	<b>Marks</b>	
		<b>Prescribed</b>	<b>Obtained</b>
<b>8.1</b>	Organization, Governance and Transparency	<b>25</b>	<b>23</b>
<b>8.2</b>	Budget allocation, Utilization and public accounting at institute / program level	<b>20</b>	<b>18</b>
<b>8.3</b>	Library and Internet	<b>15</b>	<b>15</b>
	Total	<b>60</b>	<b>56</b>

**1.**